2010 PRESENTER FORM

Please respond by August 13, 2010

Presenter's Name: _____

Title: _____

Org: _____

Address: _____

_____

Phone: _____

Fax: _____

Email: _____

Field you are presenting: _____

Session Description (*we will use this description in our registration materials)*: _____

_____

_____

_____

_____

Number of presentations you are <u>willing</u> to make *(please circle)* 1 2 3 4

Time Preference *(please rate from 1 to 4; 1 being most preferable and 4 being least)*:
****PLEASE INDICATE IF YOU ARE NOT AVAILABLE DURING SPECIFIC SLOTS BY MARKING "N/A" ON THE LINE PROVIDED****

___ 9:20 to 10:10 am
___ 10:25 to 11:15 am
___ 12:00 to 12:50 pm
___ 1:05 to 1:55 pm

A confirmation e-mail will be sent to you in August with your session times.

If you plan to include co-speakers in your presentation, please indicate their names, titles and organization here *(we will use this information for nametags)*:

_____ _____ _____

Audio-Visual Needs (Please check the room type you need):
☐ Smart Podium Room (includes PowerPoint projector, VCR, DVD, Screen, Computer and Overhead Projector).
☐ VHS/DVD/TV/Overhead Projector Room (no PowerPoint).
☐ Other AV Needed: Please list what you would like, and we will do our best to accommodate. _____

_____

Handouts:
☐ Please bring enough handouts to distribute to teachers during your presentation. OHCC is happy to place your handout or presentation on its website at www.ohcc.org. Please check this box if you would like us to place your handouts on our website.

Note: If you choose to present during the last session, a few students may exit the presentation before its conclusion because his/her bus is leaving. While we do everything we can to ask students and teachers to stay until the end, we ask that you understand that some students will have to leave.

Please fax this form to Sara Diaz at (503) 682-1311 by <u>August 13, 2010</u>.